



learning today - leading tomorrow



# Key Skills for Success Workshop

## What is the workshop?

Endorsed by the Royal Chartered Management Institute, TFL's 'Key Skills for Success' workshop is designed and specifically written for students aged 13 - 18. The workshop aims to help students to understand that leadership skills and behaviour can be learned.

## What is the importance of these skills?

These skills encourage our young people to question and discover; to explore their own abilities; and respect the opinions of their peers. They are the key to personal development and a successful and confident future.

## Did you know that our Key Skills workshops are gathering admirers?

*"You could see the excitement in their eyes. They were captivated, learning.....and having fun."*

Sir John Jones

*"The CMI is delighted to support TFL Education in their quest to introduce the concept of management and leadership education into the school curriculum. Like them, we believe that there should be no reason for our young people to wait until they enter the world of work to learn and practise those key skills that are the mark of successful, ethical leadership. In fact, we agree that these formative years present an outstanding opportunity to engage our young people as they explore the boundaries of their unfolding abilities."*

*Petra Wilton, Director of Strategy and External Affairs, CMI*

## What students say...

*"I really enjoyed the atmosphere. It was fun. The video clips and music were great! We were able to debate and discuss many ideas with our teammates, and you were very easy to talk to as well."*

*"I found the course invaluable and eye-opening, gaining new skills that will stand me in good stead, not only in my current endeavours, but also in the future."*

*"This workshop gave me a different perspective on life - Carpe Diem, Seize the Day! This course showed me that it was possible for me to make a difference, even at my age! It allowed me to see how my day-to-day activities impact on others in society and other members of my school."*

*"I thought today was awesome because we learnt about how to be confident in who we are."*

## Workshop Structure

The 'Key Skills for Success' workshop is an active learning day packed with activities, role play, group work, discussion and laughter. The day is organised as follows:

### Session 1: Leadership pathways

*In this session students:*

- Explore the concept of leadership
- Look at prominent leaders and examine the routes that each took to leadership
- Hear about our belief that it is possible to learn how to lead
- Identify and discuss personal motives behind leadership ambition
- Uncover the core driver of good leaders - belief
- Assess the importance of independent thinking

### Session 2: Team leading

*In this session students:*

- Recognise the benefits of teamwork
- See how effective teams distribute leadership to those with the appropriate skills
- Learn about the six key motivators understood by good leaders
- Look at some of the behaviours that leaders adopt to motivate
- Learn why tolerance is a virtue of great communities and great leaders
- Discover why leaders are receptive to change

### Session 3: Communication

*In this session students:*

- Assess the importance of listening to and respecting the views of others
- Learn some of the skills of an effective speaker
- Start to recognise the power within them

### Session 4: We are all leaders

*In this session students:*

- Appreciate the benefits of striving for '212 degrees'
- Understand the importance of NOW
- Review their current portfolio of leadership traits



### Want to find out more?

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