



learning today - leading tomorrow



ASDAN 2017/2018
Customised Accreditation



Key Skills for Leadership

What is the course?

Endorsed by the Royal Chartered Management Institute and accredited by ASDAN Education, 'Key Skills for Leadership' consists of three, independent modules, each designed and specifically written for post-16 students to include:

- Problem Solving (PS) - 20 UCAS points
- Improving own Learning and Performance (LP) - 20 UCAS points
- Working with Others (WO) - 20 UCAS points

What is the importance of these skills?

PS, LP and WO are a range of practised abilities that underpin success in education, employment, lifelong learning and personal development. The importance of these skills are emphasised in The Annual Report of Her Majesty's Chief Inspector of Education and Training in which states:

"These skills will better equip learners for a future work environment. Those who are flexible and able to continue learning to refresh existing skills and gain new ones will be best equipped to meet the challenges of the changing nature of work."

How can they be used?

The PS, LP and WO modules can be used to support learner provision, as part of an effective framework that maximises experiences by focusing on personalised learning and accreditation. They can also contribute to improvements in self-esteem, motivation and the quality of learning and performance.

What do the modules involve?

The modules are designed for active learning. These activities are key components of the course and will include group discussions, presentations, teamwork, research, planning and feedback. These and other short tasks are stimulated through the use of our FREE resource pack of games, audio clips and short videos.

What students say...

"Throughout this course I feel I have developed my communication skills. I have realised why working in a team is important."

"I enjoyed working with people who I generally wouldn't work with. I thoroughly enjoyed being team leader and I have learned many skills that will benefit me in the future."

"From my work in the Problem Solving module I have identified the career path I wish to follow and I fully understand how I am going to make myself as competitive as possible in order to achieve my goals."





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PS - Career pathways

The Key Skill, 'Problem Solving', focuses on identifying and analysing a pertinent problem, researching and choosing a way of solving the problem and reviewing approaches to problem solving. The module focuses on career pathways available post sixth form and includes units covering:

- Knowing your worth
- Career pathways
- Goal setting
- The application process
- Preparation for interview
- Perseverance
- Review

LP - Hitting the target

The Key Skill, 'Improving own Learning and Performance', focuses on setting targets, managing time, planning, organising and reviewing progress. The module examines target setting to improve performance and includes units covering:

- Creating a vision
- Optimism
- Motivation
- Goal setting
- Responsibility
- Beating the 'blues'
- Review

WO - No 'I' in team

The Key Skill, 'Working with Others', focuses on teamwork, and on planning, organising and carrying out collaborative work. The module investigates the advantages of teamwork and includes units covering:

- Teamwork
- Step forward, speak up
- Empathy
- Learning to listen
- Dealing with difficult people
- Chairing a meeting
- Group task

"I found this programme very rewarding. I enjoyed every minute and I gained many skills throughout this invaluable experience."



Want to find out more?

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